

GRIMSTHORPE & DRUMMOND CASTLE TRUST LIMITED

JOB DESCRIPTION

Job Title	Assistant Head Gardener
Reporting To	Head of Gardens and Landscape
Location	Castle gardens and estate property
Hours	37.5 hours per week plus unpaid breaks
Overview	A hands-on position to assist the Head of Gardens & Landscape with leading the gardens team with the ongoing maintenance and enhancement of the gardens and grounds surrounding the castle to the highest standards. These include herbaceous borders, kitchen garden, fruit trees, roses, lawns, hedges and topiary, glasshouses, woodland and drives and paths.

DESCRIPTION OF MAIN RESPONSIBILITIES

- Adhering to and implementing directives given by the Head of Gardens & Landscape and other senior staff
- Supervision and instruction of gardeners, trainees and co-ordination of volunteers on a day-to-day basis in the absence of the Head of Gardens & Landscape
- Assisting the head gardener with administrative duties when required
- Leading guided tours in absence of Head of Gardens & Landscape
- Seasonal maintenance and ongoing development of herbaceous borders
- Shrub rose border and rose parterre maintenance
- Kitchen garden (productive and ornamental) development and maintenance
- Weeding
- Watering – glasshouses, nursery stock and borders with occasional weekend duties on rota
- Care of houseplants, cut flowers and seasonal displays
- Propagation
- Mowing (ride-on and pedestrian), edging and strimming of formal lawns and other grassed areas
- Hedge trimming – Yew, Box and Thorn including topiary
- Tree management
- Pest and disease monitoring
- Chemical application
- Operation of a varied range of horticultural machinery

Compliance with the Trust's health and safety policy and all health and safety rules and regulations for the better and safer execution of all day to day work.

To be flexible in the approach to work hours to help cope with emergencies and other unforeseen occurrences.

General statement

You may be asked to undertake additional roles and responsibilities from time to time as requested by the Managing Director, or other managers.

You must ensure you always comply with the policies and procedure of the organisation.

As part of your role you are required to keep your skills up to date and to take part in training and development that is offered.